

November 15, 2022, BOT Meeting MINUTES Approved

Board of Trustee Members and Executive Director Attendees: Paul Jarboe-President, Kerr Anderson-Vice President, Chuck Moeser-Treasurer, Marcy Hermann-Secretary, Nancy Brick-Trustee, HT Snowday-Trustee, Chris Radu-Trustee, Carly McCall-Trustee, Deb Jackson-Executive Director, Laura Ortiz-LaVelle-Recording Secretary

BOT Absent: Peg Brace, Rita Whaley, Lindsay Raymond, Michael Binstead, Karen Fehr

Meeting called to order 5:33 pm

Welcome Guests & Introductions: N/A

Opening remarks: Paul Jarboe

- Kudos to Aged to Perfection on a job well done during their performance of "Faces Off".
- Would encourage all board members to attend ATP future performances.
- Thank you to Deb Jackson for representing the OTP during Zontas "Festival of Trees" promoting SpongeBob.

Approval of agenda:

Motion to approve agenda

Kerr Anderson/Seconded Nancy Brick Motion carried unanimously.

Approval of October 2022 Meeting Minutes

Motion to approve October 2022 Minutes):

Carly McCall/Seconded Marcy Hermann. Motion carried unanimously.

Committee Reports

Finance Committee - Chuck Moeser

- We are carrying a 6.6 COH
- Deb and Chris are working on setting up the endowment accounts. The building endowment is complete but more information is still needed for the Operating endowment..
- **Motion to approve a 5-year contract with Rehmann for Auditing services.**

Chuck Moeser/Seconded Chris Radu. Motion carried unanimously

**October 2022 Treasurer's Report
October 2022 Financials
October Finance Committee Report
October 2022 Actual vs Budget**

Executive Director Report-Deb

- **Motion to approve the Patsy show on February 19, 2023
Kerr Anderson/Seconded Carly McCall**
- "Cry it Out" will be the Pop-up Studio play at the Event Center on March 10-12 & March 16-18, 2023
- WTCM morning host Joel Franck will live broadcast his final show at OTP. They were in to work through any issues.

November 2022 ED Report

Old Business-N/A

New Business-N/A

Open Discussion:

Thank you to the board for meeting via zoom.

Nice job with the new website, we've been getting lots of wonderful feedback.

Board members committing to greet at each show. Deb will send out a sign-up sheet for board members.

No board meeting in December however board packet will be sent out.

Happy Thanksgiving

Adjourn: Motion to adjourn: Chuck Moeser/ Seconded Nancy Brick

Motion carried.

Meeting adjourned 5:53 pm

Next Meeting-January 17, 2023, 5:30 pm