

OTP BOT Meeting Minutes 3/18/25
Meeting Minutes (Zoom)

Board of Trustees and Executive Director Present: Paul Jarboe - President, Kerr Anderson - Vice President, Check Moeser - Treasurer, Marcy Hermann - Secretary, Rita Whaley - Trustee, Peg Brace - Trustee, HT Snowday - Trustee, Carly McCall - Trustee, Lindsay Raymond - Trustee

Absent: Chris Radu - Trustee, Nancy Brick - Trustee

Guest: Wes Curry, Artistic Director

Motion: Chuck moved, Rita seconded to approve the Agenda and January 2025 Meeting Minutes. Motion carried

Finance Committee Report - Chuck M

- 4.15 Months Cash on Hand
- Planning additional shows and shorter runs next season will hopefully improve COH

Nominations Committee - Kerr

- Preparing for year-end transitions on BOT: Chris R at end of 3rd 3 year term he has term limited out, Marcy H stepping down end of 2nd 3 year term.
- Marcy's departure creates opening on the Exec Committee, contact Kerr A if interested in an officer position-EC
- 3 candidates for open seats have been identified.
- Board will vote on new trustees in May
- Annual meeting election will fill the one elected trustee seat

Gala - HT / Deb

- Things are coming along well
- Theatre theme, Anniversary season
- Live Auction: considering a Trip purchase, Broadway theme
- Looking at new ways to collect more revenue in the event, 1 new idea based on SF Glad Handers successful event (Heads or Tails game)
- BOT asked to help build 3 prizes for Gala: gift baskets / coolers with donated items with a common theme are encouraged. Rita will draw names to form 3 teams and choose one person on each to lead team to gather the donation / contents. This will save Committee time.
- Save the date (June 19, 2025) went out via email the week of March 10. Balcony and ballroom tickets will be on sale starting in April.
- Planning overall is way ahead of schedule, Jamie is an excellent Gala Project Mgr - thank her if you see her!

ED Report - Deb

- Rights are secured for upcoming season - thank you Wes!
- YC looking strong overall for season. Spring Break is full. Analysis of YC programming underway to ensure upcoming programming is above break-even, fair to families and protects OTP from running programs at a loss.
- Continue looking for Operational grants
- Staff have been asking for Active Shooter training. TC Police have existing program, Run-Hide-Fight training and will do the workshop at OTP on 5/13
- Encourage BOT to attend Gentleman's Dress Rehearsal and opening night reception. Dress Rehearsal is April 24, Opening Night is April 25 - 3 week run.

Old Business - None

New Business

- Annual Meeting format
 - Livestream for those who cannot attend in-person
 - Election of 1 BOT member
 - Election of 3 AC members

Motion to Adjourn Meeting HT, <was there a second?> Motion carried.

Meeting ended 6:18 pm