



September 20, 2022, BOT Meeting MINUTES DRAFT (via zoom)

Board of Trustee Members and Executive Director Attendees: Paul Jarboe-President, Kerr Anderson-Vice President, Chuck Moeser-Treasurer, Marcy Hermann-Secretary, Peg Brace-Trustee, Nancy Brick-Trustee, Rita Whaley-Trustee, Lindsay Raymond-Trustee, Chris Radu-Trustee, Michael Binstead-Trustee, Karen Feahr-Trustee, Carly McCall-Trustee, Deb Jackson-Executive Director, Laura Ortiz-LaVelle-Recording Secretary

BOT Absent: N/A

Meeting called to order 5:31 pm

Welcome Guests & Introductions: Steve Peacock & Hank Sterio (Rehmann)

Opening remarks: Paul Jarboe

- Thank all involved in the Gala “job well done”.
- Proud of what the board is doing as they continue to be forward thinking.
- Happy about the future of OTP.

Approval of agenda with amendments (change June to August for minutes):
Rita Whaley/Seconded Chuck Moeser Motion carried unanimously.

Approval of [August 2022 Meeting Minutes](#)

Motion to approve August 2022 Minutes with amendments (change Pheil to Pfeil):
Kerr Anderson/Seconded Nancy Brick. Motion carried unanimously.

Presentation of financial statement: Steve Peacock

- Our last full audit was with Dennis, Gartland & Niergarth June 2009
- Contributions of more than \$300,000 requires a review.
- Contributions of more than \$500,000 requires an audit.
- The balance sheet is strong

- Discussion was made on how to label donated funds: Jeff Kroeger restricted funds recorded improperly on review and will be corrected. Language was more specific than what he agreed to regarding the donation.
- Modify language note # 10
- Pg 11 modify paragraph

Motion to accept financial statement with revisions: Lindsay Raymond/seconded Kerr Anderson Motion carried unanimously

Finance Committee Reports - Chuck Moeser

- We are carrying a 6.8 COH
- Finance committee meeting will be held the 2nd Wednesday of every month at 2 pm.
- Graphs and charts are missing from this month's reports. They will be presented on a quarterly basis.

[August 2022 Treasurer's Report](#)

[August 2022 Financials](#)

[August Finance Committee Report](#)

[August 2022 Actual vs Budget](#)

Nominations & Bylaws-Karen

- OTP bylaws state that the board can consist of 7-15 members.
- Nomination of HT Snowday for Trustee. Resume and letter of interest has been received by the board.
- 3-year term would commence immediately (2022-2025)

Motion to approve the nomination of HT Snowday: Karen Feahr/seconded Michael Binstead

Motion approved unanimously.

Executive Director Report-Deb

- Tech for Murder on the Orient Express went well.
- Gala recap: finalized financials will be presented at the October board meeting.
- A survey will be sent to those who were invited but did not attend.
- Opera House will be reserved for June 2023 as a potential for the next Gala.
- Annual report is in the proofing stage and will be sent out soon.

- Board needs to sign the disclosure form and get it to Deb.
- Website development is coming along and will be launched soon.

September 2022 ED Report

Old Business-N/A

New Business-N/A

Adjourn: Motion to adjourn: Kerr Anderson/ Seconded Peg Brace. Motion carried.

Meeting adjourned 6:38 pm

Next Meeting-October 17, 2022, 5:30 pm